FOR COMMUNITIES OF FAITH:

IChurchHub

| Community of F | aith Info | | Quick Links | | |
|---------------------------|-------------------------------|---|---|---|--|
| R Kigar, Deb | | | Web Apps (Stats Forms, Assessment Calculator, etc.) | | |
| 🖾 Diliger@united-church.c | F: | | Local Church Administration | | |
| 6 N2 | | | United Church Forms | | |
| 83 n/s | | | United Church Handbooka | | |
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| Quick Actions | | | | \frown | |
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| Quick Actions | Community of Faith | Q Find a New Minister | Community of Faith | Community of Faith | ? Request Assistance |
| Quick Actions | Community of Faith Profile | Q Find a New Minister Search for new Kinisty Personed to same your | Community of Faith Private Folder | Community of Faith Published Content | ? Request Assistance processional Council of |

To upload your JNAC/MPSor other large files such as photos/videos – here are some instructions which may be helpful.

- click the Published Content button on your Community of Faith page in ChurchHub
- then in the next screen click the Upload button in the ribbon bar and select the JNAC or other file to upload.
- Once uploaded, click the circle just to the left of the filename to select it (it appears when you hover over the filename)
- Click Copy Link in the ribbon bar (you now have a link to your uploaded document)
- Then in the Position Summary box on your profile page, add some text that says "Please see our JNAC which is available here: " and paste the link to the file.

FOR MINISTRY PERSONNEL:

| My Info | My Professional Requireme | nts |
|---|---|---|
| 옥 Kigar, Deb ② n/a 피 DKigar@united-church.ca | The following requirements currently include dates in wh ministers, or when a requirement is due for all ministers. Professional requirement dates do not yet reflect your in | nich training sessions will next be held for all dividual due dates. |
| S n/a | Title | Date |
| ≌ n/a | Annual Declaration 2019 (Open April 1, 2019) | Required by 06/30/2019 |
| | | |
| | | See all upcoming web |
| Quick Actions | | See all upcoming web |
| Quick Actions | | See all upcoming web |
| Quick Actions | | See all upcoming web |
| Quick Actions | Q | See all upcoming web |

To upload your resume or skills & gifts profile – here are some instructions which may be helpful.

- click the View/Upload tab on your Ministry page in ChurchHub
- then in the next screen click the Upload button in the ribbon bar and select the file to upload.
- Once uploaded, click the circle just to the left of the filename to select it (it appears when you hover over the filename)
- Click Copy Link in the ribbon bar (you now have a link to your uploaded document)
- Then in the Skills & Gifts box on your profile page, add some text that says "Please see my skills and gifts profile which is available here: " and paste the link to the file.