

**Executive**  
**Antler River Watershed Regional Council**  
**OF THE UNITED CHURCH OF CANADA**  
*Holding and Encouraging Communities of Faith*

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Wednesday, February 12, 2020, 4 p.m., via zoom

**Roster:** Joyce Payne (President), Karlene Brown-Palmer, Doug Cameron (Treasurer), Richard Dalton, Elizabeth Dunn, Lorna Gardner, Deanna Gibson, Louise Hall, Doreen Hewitson, Brenda MacMain, Kenji Marui, Bill Rothernel, Marie Santos, Diane Skomash, Carey Wagner

**Staff Support:** Cheryl-Ann Stadelbauer-Sampa, Executive Minister  
Sue Duliban, Executive Assistant

**Present:** Joyce Payne (President), Karlene Brown-Palmer, Doug Cameron (Treasurer), Richard Dalton, Elizabeth Dunn, Lorna Gardner, Deanna Gibson, Louise Hall, Kenji Marui, Bill Rothernel, Marie Santos, Diane Skomash, Carey Wagner, Richard Golden (United Church Council of Middlesex)

**Regrets:** Doreen Hewitson, Brenda MacMain

**Acknowledgement of territory and opening prayer:** President Joyce

**Welcome and Constitution of Meeting:** I constitute this meeting in the name of Jesus Christ, the one true head of the Church and by the authority invested in me by the first meeting of the Antler River Watershed Regional Council for whatever business may properly come before it. The bounds of this meeting is the zoom call.

**Consent Docket**

The Executive of Antler River Watershed Regional Council **agreed by consensus** to accept the consent docket.

ARW Executive Meeting Consent Docket – February 12, 2020

Any of the following Pastoral Relations matters that require discussion can be lifted from the consent docket and voted upon separately:

**A. Enabling Actions**

1. That the Agenda be adopted as circulated.
2. That the minutes of the January 8, 2020 meeting be approved as distributed.
3. That motions and proposals be written and given to the Secretary.

**B. Confirmation of January 21, 2020 email vote**

1. **MOVED:** Doug Cameron / Doreen Hewitson  
That Antler River Watershed Regional Council Executive appoint Deanna Gibson as representative from the Regional Council to the Staff Support Committee.

**Motion Carried. One Abstention.**

2. **MOVED:** Doug Cameron / Doreen Hewitson

That Antler River Watershed Regional Council Executive accept the draft, revised position description for the Administrative Assistant, Mission and Hospitality, and direct the Executive Minister to submit to the General Council Office for salary schedule category review.

**Motion Carried.**

**C. Antler River Watershed Regional Council (7) Omnibus motion – February 12, 2020**

**MOTION** Elizabeth Dunn / Bill Rothernel that the Antler River Watershed Regional Council (7) Executive take the following action:

i. Kenesserie Camp Incorporated

...approve the Kenesserie Camp Incorporated 2019-2020 Board of Directors

Colin Burse

Dianne Chamberlain-Moffat

Lisa Heil

Laurie Logan

Shane McDowell

Wendy McDowell

Lynn Reed

Cliff Trudgen

Patricia Weaver

*This is based on the draft Annual Corporation Meeting Minutes of April 29, 2019, the 2019 board member approval form, contact list provided, and receipt of other required documentation per The United Church of Canada incorporated ministries policy.*

ii. Lambton Presbytery United Church Centre

...approve the Lambton Presbytery United Church Centre 2020-2021 Board of Directors

Dylan Cox

Rose Davidson

Pauline Henderson-Ferguson

Betty Knight

James Krall

Brenda Wilkins

...based on the guidance received from General Council Staff, pursuant to the Incorporated Ministries Policy of The United Church of Canada approve Bylaws No. 1 of the incorporated ministry known as Lambton Presbytery United Church Centre

*These are based on the draft Annual General Meeting Minutes of January 12, 2020, the 2020 board member approval form, contact list provided, and receipt of other required documentation per The United Church of Canada incorporated ministries policy.*

**MOTION CARRIED.**

**D. Receive correspondence of**

1. Native Peoples Retreat Funding Request
2. Downtown Windsor Mission

**E. Appointments**

1. Appoints Agenda and Business Chair, Worship leader(s), Parliamentarian, Secretary for May 2020 meeting.

**to be addressed when arising in the agenda**

**Business Arising**

1. **Learning Fund grants (draft document for review)**

Kenji Marui noted that another regional council has considered a more fulsome range of options not presently in the ARW application, for example funding for educational events/students'

costs. After brief discussion it was agreed that given the need to get this grant information out as soon as possible, that the document as presented would be made available (with minor changes to contact information/formatting). A further range of options would be something to be considered for next year's use of this fund.

The ARW Executive **agreed by consensus** to accept the Learning Fund Grants document.

To be placed on the ARW website and noted in the ARW newsletter with a link to the website.  
To be shared with the ARW commissions and noted on Facebook.

2. **Fairmont U.C.** – draft agreement with the UCC re: transfer of title. Work continues on the agreement.
3. **Confirm terms of office: Executive and Commissioners (re: elections at May 2020 meeting)**  
ARW Executive **agreed by consensus** that those currently serving a one year term on Executive/Commissions will not be automatically reappointed. It was agreed that there will be an open vote, based on submissions of expression of interest. Deadline for receipt of expression of interest, May 1, 2020. Contact will be made with those currently serving a one year term, to inform them of the process. President Joyce to contact those on Executive; Commission chairs to contact those serving a one year term on commissions.
4. **Mission Support Unspent Funds - Proposal 3**  
**MOTION:** Louise Hall / Richard Dalton  
The ARW Regional Council Executive grants the Mission and Discipleship Commission authority over the unspent balance made available for Mission Support Grants for mission and ministry throughout the regional council in 2020. **MOTION CARRIED.**
5. **ARW Executive meetings timing**  
Discussion regarding shifting the current second Wednesday of the month meeting date. Another workable day was not available. President Joyce and Cheryl-Ann Stadelbauer-Sampa to clarify schedule with Executive member Brenda MacMain.

## **New Business**

### **1. Financial updates**

- a. Year end financials – preliminary results and 2020 budget  
Doug Cameron, Treasurer, reviewed the preliminary results. There were a few corrections/clarifications that Cheryl-Ann will discuss with Bob Savaria, GCO Manager, Financial Reporting and Budgeting.

President Joyce and Doug noted that they find the format of the budget very clear and appreciate the footnotes.

Question was asked, is there an indication of what 2021 dollars will be? Cheryl-Ann anticipates that this will be reviewed by GCO Executive at their March meeting.

- b. Legacy money: Annuity residual (Gladys Mannell, Harrow UC) \$6,100.05 for training in rural ministry.

This will show as one of the ARW Regional Council restricted funds. A “thank you” will be sent to the family of Gladys Mannell and acknowledged in the newsletter (Marie Santos to forward family contact information to President Joyce).

c. Native Peoples Retreat funding request

**MOTION:** Diane Skomash / Lorna Gardner

ARW Regional Council Executive agrees to the request for funding for the Native Peoples Retreat and will contribute 2000.00. **MOTION CARRIED.**

**United Church Council of Middlesex**

Richard Golden, United Church Council of Middlesex, joined the meeting and provided a snapshot of their work and hopes. He expressed his hope that Middlesex could have their annual meeting at the meeting of regional council in October, as well as time on the regional council agenda to address the court.

President Joyce expressed the Executive’s appreciation for the work of Middlesex, noting that moving forward collaboratively would be a win/win for all.

Richard Golden left the meeting.

d. Downtown Windsor Mission request

**MOTION:** Doug Cameron / Carey Wagner

ARW Regional Council Executive supports the request of The United Church Downtown Mission of Windsor Inc. for a bridge loan of approximately \$550,000.00 from the Capital Assistance Program of the United Church of Canada, in order to close the purchase of the 850 Ouellette Ave. property. **MOTION CARRIED.**

**MOTION:** Doug Cameron / Bill Rothernel

ARW Regional Council Executive consents to The United Church Downtown Mission of Windsor Inc. preparing a “Consent to Incur Liabilities and Encumber Properties” agreement with the TD Bank. **MOTION CARRIED.**

e. Loan to congregations (for information)

Cheryl-Ann noted that an interest free loan was made to a community of faith, advised to end a pastoral relationship earlier than anticipated, in order that a lump sum payment could be made to the ministry personnel leaving. It is fully anticipated that the loan will be repaid in six months.

f. Short Term Investment – Proposal 2

**MOTION:** Carey Wagner / Louise Hall

ARW Regional Council Executive authorizes the President, Treasurer and Executive Minister to explore short-term investment options for reserve funds ensuring a reserve fund of not less than \$100,000 remains in the account at any one time (in a liquid form).

**MOTION CARRIED.**

2. **Executive Minister Accountability Report – February 2020 (for information)**

Note regarding the regional council visits in March: executive and commissions are welcome to answer any questions that may arise as they feel comfortable and able.

### 3. **Commission Reports**

*Human Resources Commission:* A Licenced Lay Worship Leader Support Team is in place and they will be having their first meeting soon.

*Covenant Commission:* A lot of work being done around church closings. Need to advertise for more support in finding pastoral charge supervisors. President Joyce will be writing a letter of support to be shared with communities of faith in the process of discerning their future and/or process and engaging in a new future. Just so they know regional council is thinking about and praying about them.

*Mission and Discipleship Commission:* Two more camps (Kenneserie and Tanner) requested mission support grants: each were given \$15,000. Those involved in Right Relations work are doing a video on the sixties scoop. Support being given to the social justice forum.

### 4. **Minister, Social Justice Position – Proposal 1**

**MOTION:** Louise Hall / Elizabeth Dunn

The ARW Regional Council Executive:

- 1) Authorizes the staffing of the .5 FTE vacancy in the position of the Minister, Social Justice as a contract position from April 1<sup>st</sup>, 2020 to December 31<sup>st</sup>, 2020;
- 2) Authorizes the former interview team for this position (Antler River Watershed Regional Council: John Brown; Horseshoe Falls Regional Council: Robert Lawson; and Western Ontario Waterways Regional Council: John Smith along with Executive Minister, Cheryl-Ann) to reconvene to review the previous short-list and to invite a minimum of two of the former applicants to another interview; and
- 3) If the interview team has no applicant to recommend following that, authorizes the interview team to conduct a search to fill the position. **MOTION CARRIED.**

**MOTION:** Carey Wagner / Deanna Gibson

That the order of the day be extended to 6:25 p.m.

**MOTION CARRIED.**

### 5. **Appointments (May 2020 meeting)**

ARW Regional Council Executive **agreed by consensus** to confirm the appointments of:

Agenda & Business Chair: Kenji Marui

Worship leader: Pam Wilcox

The Parliamentarian and Secretary when named will be confirmed by email vote.

### 6. **Recruitment and election of new executive and commission members**

Dealt with under Business Arising, #3.

### 7. **March 11 & 12 meetings**

Details to be finalized. Will be circulated to the executive.

### 8. **ARW Spring 2021 meeting date**

ARW Regional Executive **agreed by consensus** to hold a two day meeting, the last weekend in May, 2021. Dates, May 28 and 29, 2021.

**Next Executive Meeting: Tentative date: March 11, 2020. To be confirmed.**