

Human Resources Commission
Antler River Watershed Regional Council
OF THE UNITED CHURCH OF CANADA
Holding and Encouraging Communities of Faith

Place: Zoom Meeting 9 a.m.

Roster: Olav Kitchen (OM, Chair), Jim Drummond (L), Paul Browning (OM), Carol Ferguson (OM), Doreen Hewitson (DLM), Norm MacPherson (L), Mary Anne Silverthorn (L), Tracy Wygiera (L)

Staff Support: Pretima Kukadia-Kinting, Admin Assistant PKukadia@united-church.ca
Rev. Diane Blanchard, Minister, Pastoral Relations DBlanchar@united-church.ca

Present: Olav Kitchen, Jim Drummond, Paul Browning, Carol Ferguson, Norm MacPherson, Beth Parsons (arrived at 10 am), Mary Anne Silverthorn, Tracy Wygiera, Diane Blanchard, Pretima Kukadia-Kinting

Regrets: Doreen Hewitson

Absent:

Welcome and Constitute Meeting: The meeting was constituted and opened by Olav Kitchen.

Acknowledging the Land: Territorial lands are acknowledged on behalf of the Human Resource Committee by **Olav Kitchen:** We are gathered this morning to do the work of the Commission on traditional lands. We recognize and deeply appreciate the historic connection to this ground we meet on. We also recognize the contributions of the Metis, Inuit, and other Indigenous peoples have made to our country. As settlers, this recognition must be clearly connected to our commitment to make the promise and the challenge of the Truth and Reconciliation real in the community in which we live, work and worship. We are grateful to the Creator for this time and this place.

Opening Worship: A short worship was provided.

Opening Motions:

Approval of Agenda:

MOTION by Jim Drummond / Mary Anne Silverthorn that the agenda be accepted as amended.

MOTION

CARRIED

Approval of Previous Minutes:

MOTION by Tracy Wygiera / Jim Drummond that the Human Resources Commission of Antler River Watershed Regional Council approve the minutes of January 14, 2020 as circulated.

MOTION

CARRIED

Approval of Previous Minutes:

MOTION by Jim Drummond / Carol Ferguson that the Human Resources Commission of Antler River Watershed Regional Council approve the minutes of February 5, 2020 as amended.

MOTION

CARRIED

Unfinished Business

1. Revision of Licenced Lay Worship Leader Policy and Guidelines:

MOTION by Carol Ferguson / Mary Anne Silverthorn that the Human Resources Commission of Antler River Watershed Regional Council change the term 'Licensed Lay Worship Leader Committee' to 'Licenced Lay Worship Leader Resource Team' in the Licensed Lay Worship Leader Policy and Guidelines.

MOTION

CARRIED

2. Appointment of Licenced Lay Worship Leader Resource Team (minimum of 7 members: two Ministry Personnel; two Lay people, not LLWLs, and three LLWLs, one of whom is a member of the HR Commission)

Ministry Personnel: Doreen Hewitson, Pamela Wilcox

Lay People: Mary Anne Silverthorn, Norm McPherson

LLWL: Tracy Wygiera, Dave Hewitson, Ian Phillips, Christopher Dennis Mortlock

Names submitted from Expressions of Interest: Ian Phillips LLWL Amherstburg; Pamela Wilcox DLM Thamesford; Christopher Dennis Mortlock, LLWL, London.

MOTION by Tracy Wygiera / Jim Drummond that the Human Resources Commission of Antler River Watershed Regional Council name the above members to the Licenced Lay Worship Leader Resource Team.

MOTION

CARRIED

3. Appoint an acting chair of the LLWL Resource Team to call and chair the first meeting, to begin fulfilling the responsibilities of the team as per the LLWL Policy and Guidelines. At the first meeting the team will select a Chairperson of the Team.

It is agreed that Norm McPherson and Diane Blanchard will call the LLWL Resource Team together, sending a doodle poll to decide the best date. The meeting will probably be held centrally at Riverside United Church, London.

MOTION**CARRIED****New Business**

1. Consent Docket

Request for Change of Pastoral Relations:**Approval of Open Positions:**

That ARW HRC approve the supply appointment position at Wesley-Knox United Church, ¾ time.

Appointment of Liaisons:

St Andrew's St Thomas urgent: for search process, Mary Anne will help them get going in their search process

Olde West Oxford cluster: Mary Anne Silverthorn – is available in emergencies

Approval of new appointments:

That the Human Resources Commission approves the appointment for Sharon Campbell Rayment, Candidate, to Trinity, Wallaceburg fulltime from 20.02.03 to 22.02.02 as signed and recorded in ChurchHub. Note: we approved Trinity as an SME learning site.

Approval of calls:

Retroactive: That the HRC approve the call for Karlene Brown-Palmer to St Paul's, Tillsonburg, fulltime from 19.06.01.

Request for Categorization of Position

Wesley-Knox youth minister position – CDM position. Diane will clarify limits to involvement in baptism and confirmation.

Request for License to Administer Sacraments

That ARW HRC approve the request of the Official Board of Mt. Elgin United Church to grant a license to administer the sacraments to Lori Minler, DLM, while appointed to serve this community of faith.

Receive for information:

Transition team members from Central, St Thomas: These were approved by Council (January 28): Helen Harvey, Vicki Casey, Marilyn Willis, and Bruce Hodgson. Power to add was given as one person needed a bit more time. Shirley Broadbent agreed the next day.

Approval of Consent Docket:

MOTION by Norm MacPherson / Jim Drummond that the consent docket be accepted as amended.

MOTION

CARRIED

2. Permission for Diane Blanchard to post supply positions on Church Hub prior to the HRC reviewing them? Sometimes there is nearly a month's waiting when folks are anxious to know if they can get a supply person in place. Diane would still post the position description in the Dropbox meeting file and, if there were significant worries, the position could be changed and reposted.

MOTION by Paul Browning / Norm MacPherson that the Human Resources Commission of Antler River Watershed Regional Council permit Diane Blanchard to post supply positions on ChurchHub.ca before the HRC has reviewed them to allow for timely engagements.

MOTION

CARRIED

Next Meeting: March 10, 2020 at 9:00 a.m.

Devotions and Closing Prayer by: Beth Parsons

MOTION by Commission Chair that the Human Resources Commission of Antler River Watershed Regional Council having concluded its business, be adjourned.

MOTION

AGREED