

**Human Resources Commission**  
**Antler River Watershed Regional Council**  
**OF THE UNITED CHURCH OF CANADA**  
*Holding and Encouraging Communities of Faith*

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**Place:** Zoom Meeting 9 a.m.

**Roster:** Olav Kitchen (OM, Chair), Jim Drummond (L), Paul Browning (OM), Carol Ferguson (OM), Doreen Hewitson (DLM), Norm MacPherson (L), Beth Parsons (DLM), Mary Anne Silverthorn (L), Tracy Wygiera (L)

**Staff Support:** Pretima Kukadia-Kinting, Admin Assistant PKukadia@united-church.ca  
Rev. Diane Blanchard, Minister, Pastoral Relations DBlanchard@united-church.ca

**Present:** Olav Kitchen, Jim Drummond, Paul Browning, Carol Ferguson, Doreen Hewitson, Norm MacPherson, Beth Parsons, Mary Anne Silverthorn, Tracy Wygiera, Diane Blanchard, Pretima Kukadia-Kinting

**Regrets:**

**Absent:**

**Welcome and Constitute Meeting:** In the name of Jesus Christ, the Head of the Church, I, **Olav Kitchen**, call this meeting of the Human Resources Commission of Antler River Watershed Region to order and to do the work of the Commission.

For Voting: I will put the question to the commission, by asking first for all those in favor of the motion to indicate so orally ("aye" or "yes"), and then ask second all those opposed to the motion to indicate so verbally ("nay" or "no"). I will then make an estimate of the count on each side and state what they believe the result to be.

**Acknowledging the Land:** Territorial lands are acknowledged on behalf of the Human Resources Commission by Olav Kitchen: We are gathered this morning to do the work of the Human Resources Commission on traditional lands. We recognize and deeply appreciate the historic connection to this ground we meet on. We also recognize the contributions of the Metis, Inuit, and other Indigenous peoples have made to our country. As newcomers, this recognition must be clearly connected to our commitment to make the promise and the challenge of the Truth and Reconciliation real in the community in which we live, work and worship. We are grateful to the Creator for this time and this place.

Olav Kitchen: I have removed the term, 'As Settlers' since, I feel this term is disrespectful, antiquated and inaccurate. I am open for any other suggestion.

**Opening Worship:** A short worship was provided by Tracy Wygiera. No matter where we are the Body of Christ (lights a candle). We celebrate resurrection ... God will be with us. Amen. Joel 1:2-6 Tell your children about it ... Heroic characters serving on the front lines ... What story will we tell?

**The Great Realization** <https://youtu.be/Nw5KQMXDiM4>

**Opening Motions:**

Approval of Agenda:

**MOTION** by Mary Anne Silverthorn / Doreen Hewitson that the agenda be accepted as circulated.

**MOTION**

**AGREED**

Approval of Previous Minutes:

**MOTION** by Carol Ferguson / Doreen Hewitson that the Human Resources Commission of Antler River Watershed Regional Council approve the minutes of April 8, 2020 as amended.

**MOTION**

**CARRIED**

**Unfinished Business:**

**New Business:**

1. **Consent Docket**

**Request for Change of Pastoral Relations:**

**Approval of Open Positions:**

That, having reviewed the position description for 1 fulltime ministry personnel at Forest United Church, Forest, the Human Resources Commission accept the opening pending approval of congregational profiles by the Covenant Commission of ARW.

That, having reviewed the position description for 1 fulltime ministry personnel at Grace, Sarnia, the Human Resources commission approve posting the position on Churchhub.

That, having reviewed the position description for a part-time, 20 hours/week, ministry personnel at St Andrew’s, St Thomas, the Human Resources Commission approve this (it is a reduction in the terms of call for Donna Kerrigan at St Andrew’s United)

That, having reviewed the position description for a part-time, 20 hours/week diaconal, diaconal candidate or DLM at Wesley-Knox, London, the Human Resources Commission approve posting the position for posting on Churchhub.

That, having reviewed the position description for full-time, ministry personnel at St David's, Woodstock, the Human Resources Commission approve this position to begin in the fall of 2020.

**Appointment of Liaisons:** Diane will be organizing once-a-month trainings for liaisons/search teams.

Grace United Sarnia – David Hewitson

Norwich United category B –

Avondale United – Mary Anne Silverthorn

Otterville United (with conditions) – Mary Anne Silverthorn

**Approval of appointments:**

That the Human Resources Commission accede, retroactively, to the request of Riverside United Church, London, for the appointment of Jennifer Prince, Candidate Supply, part-time, 18 hours, from 19.09.01 to 20.08.31 according to the terms of the (scanned) record of appointment signed 19.09.18.

**Renewal of appointments:**

That the Human Resources Commission accede to the request of Central United, St Thomas, for the appointment of Paul Vollick, DLM, part-time, 20 hours, from 20.07.01 to 20.12.30 according to the terms of the record of appointment agreed to in Churchhub on 20.05.06.

That the Human Resources Commission accede to the request of Dunlop United, Sarnia, for the appointment of Dan Leaver, Candidate Supply, part-time, 20 hours, from 20.07.01 to 21.06.30 according to the terms of the record of appointment agreed to in Churchhub on 20.04.29.

That the Human Resources Commission accede to the request of Bedford United Church for the appointment of Charmain Bailey-Foutner, Candidate Supply, part-time, 25 hours from 20.08.01 to 22.07.30 according to the terms of the record of appointment agreed to in Churchhub on 20.05.07.

**Approval of Consent Docket:**

**MOTION** by Paul Browning / Jim Drummond that the consent docket be accepted as amended.

**MOTION**

**CARRIED**

**Approval of Open Position (not in Consent Docket):**

**MOTION** by Doreen Hewitson / Carol Ferguson that the Human Resources Commission of Antler River Watershed accept the request for Donna Kerrigan's retirement date at St. Andrew's United Church, St. Thomas, be delayed and the position be half-time as of June 30, 2020.

**MOTION**

**CARRIED**

Request: for Human Resources Commission from Susan McCallum M&P committee re: Position Description for St. Paul's Aylmer ON

**MOTION** by Paul Browning / Doreen Hewitson that the Human Resources Commission of Antler River Watershed accept the request from St. Paul's United Church, Aylmer, to hire Don Graham with salary and term as reflected on the United Church pay scale to start September 1, 2020 as supply  $\frac{3}{4}$  time, (primarily administration and pastoral care with 1 Sunday per month sermon, September to June) and to have United Church supply at least 2 other times a month.

**MOTION**

**CARRIED**

**Reports:**

**Executive Committee:** Doreen Hewitson –

1. Leaders Fund Available – haven't received any and would be open to them.
2. Fall Meeting: October 30 and 31<sup>st</sup> in Chatham.
3. New Document on Social Media Guidelines.

**Licensed Lay Worship Leader Resource Team:** Mary Anne Silverthorn –

1. A letter to LLWLs to establish contact and re-licensing, with course information.
2. A letter to new licensees to set up criteria need ongoing.

May 12, 2020

HRC 20-26

**New Business:**

**Closing Prayer by:** Tracy Wygiera

**Next Meeting:** Tuesday, June 9, 2020 at 9:00 a.m. by Zoom

**Devotions and Closing Prayer, next meeting, by:** Jim Drummond

**MOTION** that the Human Resources Commission of Antler River Watershed Regional Council having concluded its business, be adjourned.

**MOTION**

**AGREED**