**Executive**

**Antler River Watershed Regional Council**

**of The United Church of Canada**

 ***Holding and Encouraging Communities of Faith***

March 9, 2022, 5:00 pm, via Zoom

**Roster:** Jane Van Patter (President), Karlene Brown-Palmer, Doug Cameron (Treasurer), Richard Auckland, Richard Dalton, Elizabeth Dunn, Lorna Gardner, Deanna Gibson, Louise Hall, Brenda MacMain, Kenji Marui, Bill Rothernel, Marie Santos, Diane Skomash

**Staff Support:** Cheryl-Ann Stadelbauer-Sampa, Executive Minister, Sue Duliban, Executive Assistant

**Present:** Jane Van Patter (President), Karlene Brown-Palmer, Doug Cameron (Treasurer), Richard Auckland, Richard Dalton, Elizabeth Dunn, Lorna Gardner, Deanna Gibson, Louise Hall, Brenda MacMain, Bill Rothernel, Marie Santos, Diane Skomash

**Regrets:** Kenji Marui

# Welcome and Constitute Meeting (President Jane)

# I constitute this meeting in the name of Jesus Christ, as the one true head of the Church and by the authority vested in me by the Antler River Watershed Regional Council for whatever business may properly come before it.

# Acknowledging the Land (President Jane)

**Opening Worship** President Jane read Psalm 46 and gave a brief reflection.

# Opening Agreements

## Consent Docket

## **MOTION**  Richard Auckland / Brenda MacMain

## Move acceptance of the Consent Docket.

**A. Enabling Actions**

1. That the Agenda be adopted as circulated.
2. That the minutes of the meeting of January 12, 2022 be approved as distributed.
3. That motions and proposals be written and given to the Secretary.

**B. Confirmation of Email Vote**

 **February 12, 2022**

 **MOTION:** Kenji Marui / Deanna Gibson

That the Antler River Watershed Regional Council Executive approve the appointment of Kerry Stover to the ARWRC Human Resources Commission effective immediately, as recommended by the ARWRC Human Resources Commission.  **CARRIED**

**C. Correspondence received**

1. Request from Human Resources Commission
2. To be directed to the ARWRC spring 2022 meeting planning team.
3. February 1, 2022 MOTION by Mary Anne Silverthorn / Tracy Wygiera that the Antler River Watershed Human Resources Commission request that the Executive invite the Licensed Lay Worship Leaders to be covenanted during the Spring or Fall meeting. As there are more than 40 LLWLs we would like advance notice so as to be able to prepare and send invitations. CARRIED
4. Deanna Gibson: resignation from Staff Support Committee (email)
5. Diane Blanchard: retirement request effective August 30, 2022

**D.**   **Antler River Watershed Regional Council (7) Omnibus motion – March 9, 2022**

That the Antler River Watershed Regional Council (7) Executive take the following action:

a) Lambton Presbytery United Church Centre

…approve the Lambton Presbytery United Church Centre 2021-2022 Board of Directors

Dylan Cox

Rose Davidson

Betty Knight

Jennifer Nickles

Janeen Ruston

Brenda Wilkins

Susan Wright

*This is based on the draft Annual General Meeting Minutes of January 31, 2021, the 2021 board member approval form, contact list provided, and receipt of other required documentation per The United Church of Canada incorporated ministries policy.*

1. East London United Church Outreach (ELUCO)

…pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the East London United Church Outreach (ELUCO) 2020-2021 Board of Directors

Sharon Ashton

Sandra Bendall

Ruth Campbell

Janice Elliott

Elma Johnston

Carol Langford

Ann MacPhail

Frieda Owen

Linda Petronis

Judy White

Bonita Wright

...based on the guidance received from General Council Staff, pursuant to the Incorporated Ministries Policy of The United Church of Canada approve By-Law No. 1 as approved by the members on September 2, 2020 of the incorporated ministry known as East London United Church Outreach

*These are based on the AGM minutes of September 2, 2020, the 2020 board member approval form, contact list provided, and receipt of other required documentation per The United Church of Canada Incorporated Ministries Policy.*

1. Pearce Williams United Church Christian Centre

……pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Pearce Williams United Church Christian Centre 2021-2022 Board of Directors

Mark Emery

Patrick Erb

Christine Freeman

Brad Graham

Alexandra (Lexi) Morrison

Laura Penner

*This is based on the draft Annual General Meeting minutes of April 21, 2021, the 2021 board member approval form, contact list provided and receipt of other required documentation per The United Church of Canada Incorporated Ministries Policy.*

1. The United Church Downtown Mission of Windsor Inc.

 ...pursuant to the Incorporated Ministries Policy of The United Church of Canada approve The United Church Downtown Mission of Windsor Inc. 2021-2022 Board of Directors

Abram Banman

Dolph Barsanti

Catherine Collins-Barker

Kenneth Gray Jr.

Sandor Kapasi

Michele McGregor

Keith Rivard

Anna St. Antoine

David Tell

Amy Visser

*This is based on the draft minutes of the 38th Annual Meeting of May 26, 2021, the 2021 board member approval form, contact list provided and receipt of other required documentation per The United Church of Canada Incorporated Ministries Policy.*

# CARRIED

# Business Arising

1. Commission Reports
2. Covenant (written report received)
3. Human Resources: Louise Hall noted there are 44 LLWLs for covenanting at the June meeting.
4. Mission & Discipleship (written report received)

**New Business**

# Executive Minister’s Accountability Report March 2022

# Received for information: no questions.

# Proposal 1 – Sabbatical Plan (K. Steeper)

# MOTION: Deanna Gibson / Diane Skomash

# That ARWRC (Antler River Watershed Regional Council) Executive approve the Sabbatical Proposal presented by Minister, Pastoral Support, Kevin Steeper, and authorize his sabbatical leave from May 1, 2023 - July 31, 2023. CARRIED

Question was asked about coverage of portfolio when staff are on sabbatical. Cheryl-Ann Stadelbauer-Sampa noted that positions that cover governance are resourced (not pastoral support minister), otherwise the work is covered as best able by staff.

1. Proposal 2 – Zion Cemetery

**MOTION:** Marie Santos / Bill Rothernel

That ARWRC Executive

1. Approve the transfer of the Zion United Church Cemetery of the former Zion United Church to St. Clair Township; and
2. Authorize that any three of the following five members of the Cemetery Board may serve as signing authorities acting as Trustees for the sale:

Lorne Hyatt (chair)

Vinetta Phillips (treasurer)

Eric Font (secretary)

Joe Thompson (committee member)

Gayle Jackson (committee member)

 **CARRIED**

# Proposal 3 – ARWRC 2019 Audited Financial Statements

# Cheryl-Ann Stadelbauer-Sampa briefly reviewed proposal 3 and the financial statements.

 **MOTION:** Louise Hall / Lorna Gardner

That ARWRC Executive

1. Accept the 2019 audited statement for the regional council; and
2. Direct that it be included in the workbook for the spring meeting of the regional council for information.

 **CARRIED**

# Name ARW representative to Staff Support Committee (Deanna Gibson stepping down).

 President Jane thanked Deanna for her valuable contributions to the work of the Staff Support Committee.

 Discussion of the staff support committee led into point 6, nominations/discernment process.

 Cheryl-Ann noting that naming a staff support committee representative is part of a bigger question as to how ARWRC recruits and nominates people.

1. Nominations/discernment process for ARWRC executive/commissions (Cheryl-Ann Stadelbauer-Sampa)

Agreed there should be a nominating team. Suggestion that each commission chair write 2 or 3 lines for the next newsletter.

Karlene Brown-Palmer suggested that part of the problem is the lack of involvement of many of the ministers in the regional council. The regional council needs to invest in this issue. Karlene recommended that a personal letter be sent to ministers by name (by email, regular mail if no email address) to include asking who is being sent from their communities of faith to regional council.

**Agreed** by consensus to review and discuss the nominations piece with draft documents (as noted above) as possibilities at the next meeting of the executive. Will need to be sent out by mid-April to garner response in time for June regional council meeting.

# Spring 2022 Regional Council meeting

# Name planning team for the meeting

 President Jane reviewed team: Kenji Marui, A&B Chair. Kenji is looking to mentor someone to take over after June. Greg Simpson and Devon Hansen, music & worship. Pam Wilcox, community building (to be confirmed), and Louise Hall.

Items to be included in the planning of the meeting.

* Anti Bullying Worship Experience - 45 mins (prepared/led: Kevin Steeper, Diane Matheson-Jimenez)
* Use of the word, "Mission” - conversation led by Thérèse Samuel and Eileen & Grafton Antone
* Korean Peace Appeal - 10 mins (Diane M-J, Kathy Douglas)
* Staff Support Report video - John Smith, outgoing Chairperson
* Covenanting with LLWLs - there are 44 - Louise has suggested covenant with a third of the LLWLs at each Regional meeting. Louise will check with the LLWL resource team chair.
* Nominations/Elections including President Elect
* Celebration of Ministry Service - 2 candidates

Also to be determined by the planning team, in person, online, hybrid and location if in person time. The planning team will meet and report back at the next executive meeting.

1. Proposal 4 – Search Team

**MOTION:** Elizabeth Dunn / Richard Auckland

That ARWRC Executive

1. Receive the request for retirement with regret and ask the Staff Support Committee to plan a celebration to honour Diane’s service;
2. Direct the Executive Minister to initiate a search to fill this vacancy; and
3. Authorize the Staff Support Committee to create a search team from its membership provided each regional council is represented.

**CARRIED**

Next meeting: April 13, 2022, 10 AM – 12 PM, zoom