**Executive**

**Antler River Watershed Regional Council**

**of The United Church of Canada**

***Holding and Encouraging Communities of Faith***

February 8, 2023 10 AM, via Zoom

**Roster:** Jane Van Patter (President), Abiel Khalema (President Elect), Richard Auckland, Karlene Brown-Palmer, Doug Cameron (Treasurer), Richard Dalton, Louise Hall, Brenda MacMain, Kenji Marui, Greg Simpson, Diane Skomash, Sandra Stock

**Staff Support:** Cheryl-Ann Stadelbauer-Sampa, Executive Minister, Sue Duliban, Executive Assistant

**Present:** Jane Van Patter, Abiel Khalema, Richard Auckland, Karlene Brown-Palmer, Doug Cameron, Richard

Dalton, Louise Hall, Brenda MacMain, Kenji Marui, Greg Simpson, Diane Skomash, Sandra Stock

# Welcome, Constitute Meeting, Introductions (President Jane)

# I constitute this meeting in the name of Jesus Christ, as the one true head of the Church and by the authority vested in me by the Antler River Watershed Regional Council for whatever business may properly come before it.

# Acknowledging the Land: President Jane shared information on The Native Women's Association of Canada Change The Bill project; a call to action that aims to promote reconciliation through art by commissioning Indigenous artists to reimagine the $20 bill with the Indigenous women who are their heroes. <https://nwac.ca/>

**Opening Worship:** President Elect Abielread hymn #288 *Great is Thy Faithfulness,* shared a scripture and reflection about a personal occurrence in November.

# Opening Agreements

## Consent Docket **MOTION** Richard Dalton / Richard Auckland Acceptance of the Consent Docket.

# Any of the following matters that require discussion can be lifted from the consent docket and voted upon separately.

# A. Enabling Actions

# That the Agenda be adopted as circulated.

# That the minutes of the meeting of January 11, 2023 be approved as distributed.

# That motions and proposals be written and given to the Secretary.

# B. Correspondence Received

# Receive 5 Regional Council staff Position Descriptions for information: Administrative Assistant, Finance; Administrative Assistant, Discipleship and Office Site Management; Administrative Assistant, Website Management; Administrative Assistant, Communication and Records; Executive Assistant.

# Camp Kee-Mo-Kee exemption request to top up London Community Foundation (LCF)

# CARRIED

# Business Arising

1. Commission Reports
2. Congregational Support: Greg Simpson noted that Jenny Stephens, Regional Council Evaluation Team, attended the most recent Congregational Support Commission meeting. Very directed questions were asked and it was a wonderful opportunity.
3. Human Resources (Louise Hall):The commission has not met since the January executive meeting. The next meeting will be on February 14th
4. Discipleship & Justice: No report. Richard Auckland did update the executive on upcoming topics/speakers who will be attending commission meetings. The commission is scheduled to meet with Jenny Stephens on March 9th.
5. UCW (Sandra Stock): The UCW executive met in January to finalize plans for the AGM April 29th at Trinity, Ingersoll. Sandra also highlighted the February 11th virtual tri-region event launching the UCW’s Healing Fund Support with guest speaker Joni Shawana, Healing Fund Coordinator, UCC Indigenous Ministries and Justice (event notice posted by Kathy Douglas on the regional council Facebook page [Healing Fund](https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.facebook.com%2F547010672%2Fposts%2Fpfbid02Z4wjaYpET7Gk3XFHqtG5VL3bSdfdL73aPjvmRvRTSruQhodxhuyL6rdhfPmBjMfcl%2F%3Fsfnsn%3Dmo%26mibextid%3DKtfwRi&data=05%7C01%7Csduliban%40united-church.ca%7C57fc7ccb926d4e41182e08db0a01e6cc%7Ccf18b5a826784011931215f0f7157574%7C0%7C0%7C638114775650448567%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=pmWt56F1cSw3NmlbfKG8pDitlLTqA00S8sG3bzLrOBU%3D&reserved=0) )
6. ARW Funeral Homes (letter, as directed by ARWRC in fall 2021)

It was agreed by consensus to hold this over until the March meeting of the executive. Karlene Brown-Palmer will rework the wording and bring back the letter to the March meeting for review.

1. Update on .5 Minister, Social Justice position (C-A)

Reworking of the position description was requested by UCC Human Resources. That has been completed and it has been resubmitted to HR for categorization.

1. Nominations/Recruitment

D&J Chair Richard Auckland has contacted those commission members whose terms are ending to see if they will continue. Greg Simpson shared a “recruitment” video prepared by the congregational support commission that also explains the commission name change. This video will be broadly shared shortly. Congregational Support video re: Name Change and encouragement to Reps: <https://youtu.be/UNl80iE7Ws0>

It was agreed by consensus, that commission representatives to executive ask those whose terms are ending, if they are interested in continuing in second term. It was also agreed that the commission representatives ask each commission to brainstorm names of potential members. To be reviewed at the March executive meeting.

**New Business**

1. Proposal 1: Sabbatical (the Sabbatical Proposal outline is included in the Proposal 2 document)

**MOTION:** Greg Simpson / Richard Auckland

ARWRC Executive endorses the proposal for the Executive Minister to be on sabbatical from September 1, 2023 to November 30, 2023 to explore leadership in a time of transition. Any additional costs will come out of unrestricted reserves. **CARRIED**

Cheryl-Ann will not be in attendance at the fall meeting. She plans to invest some time with the president elects before she goes on sabbatical regarding the fall meetings. A potential candidate to serve as Acting Executive Minister has been recruited (with permission of the General Secretary and Executive Minister, Ministry and Employment Policies). That individual’s Ministry and Personnel Committee has agreed to a proposed three-month leave of absence but the name is not being made public until the governing body takes action on this recommendation. It was noted there will be some increase in salary costs due to the hiring of an Acting Executive Minister.

1. Proposal 2: Fairmont

**MOTION**: Doug Cameron / Richard Dalton

ARWRC Executive

1. Directs the General Council transfer the property at 29 Tweedsmuir Avenue, London, known as Fairmont United Community Church to the Trustees of Metropolitan United Church, London, according to the terms of the Memorandum of Agreement dated January 15, 2020 as soon as possible; and
2. Advises the Executive Minister to seek legal counsel to secure the same. Antler River Watershed’s legal costs to be covered by the regional council as a contribution to the ministry at 29 Tweedsmuir Avenue, London.

**CARRIED**

1. Proposal 4: Deepening Understanding of Inter-Cultural Ministry (DUIM)

**MOTION**: Karlene Brown-Palmer / Brenda MacMain

ARWRC Executive agrees to cover the cost for any member of the staff enrolled in Deepening Understanding of Inter-Cultural Ministry program at Five Oaks, March, 2023 from unrestricted reserves. This to be in addition to staff’s current continuing education allowance.

**CARRIED**

1. Proposal 3: Assistance for Avondale U.C., Tillsonburg and Otterville Pastoral Relations Support

(proposal to cover the portion of payroll expenses not being covered by restorative care, for a maximum of 6 months.)

**MOTION:** Louise Hall / Abiel Khalema

ARWRC Executive

1. Agrees to cover the employer’s share of restorative care and employer costs for Rev. Susan McIlveen’s restorative care leave; and
2. Will advise Avondale U.C., Tillsonburg and Otterville to bill the regional council for this amount (providing payroll information) and
3. Directs the Executive Minister to invite Prairie to Pine Regional Council to share these costs.

**CARRIED**

5. Camp Kee-Mo-Kee request

**MOTION:** Brenda MacMain / Doug Cameron

ARWRC Executive agrees to allow Camp Kee-Mo-Kee to transfer $36,600.00 of the donations designated for endowment to the Camp Kee-Mo-Kee Fund with the London Community Foundation.

**CARRIED**

6. Proposal 5: Jeanette’s Creek

**MOTION**: Louise Hall / Diane Skomash

That ARWRC Executive authorize the Trustees of Jeanette's Creek Sunday School to explore the possibility of selling the property as is for the market value provided of $25,000 to $30,000.

**CARRIED**

**MOTION**: Kenji Marui / Richard Dalton

That the net proceeds from any sale of Jeannette’s Creek Sunday School be directed in their entirety to Kenesserie Camp.

**CARRIED**

7. Pinehill Cemetery

**MOTION:** Doug Cameron / Richard Auckland

Pending confirmation from Thedford United Church, ARWRC Executive authorizes The United Church of Canada General Council to transfer Pinehill Cemetery to the municipality of Lambton Shores. Legal costs to be covered by Antler River Watershed Regional Council.

**CARRIED**

**Upcoming:**

Executive: March 8, 2023, 10 am, zoom: with Regional Council Evaluation Team (Land Acknowledgement: Richard Auckland)

April 12, 2023, 10 am, zoom