**Human Resources Commission**

**Antler River Watershed Regional Council**

**of The United Church of Canada**

***Holding and Encouraging Communities of Faith***

***MNUTES – March 12, 2024 – 9:00am via Zoom***

**Roster:** Kerry Stover (OM, Chair), Paul Browning (OM), Jim Drummond (L), Carol Ferguson (OM), Louise Hall (L), Melodee Lovering (DLM), Norm MacPherson (L), Mary Anne Silverthorn (L), Tracy Wygiera (L)

**Staff Support:** Rev. Micol Cottrell, Pastoral Relations Minister [mcottrell@united-church.ca](mailto:mcottrell@united-church.ca)

Pretima Kukadia, Admin, Communication & Records [pkukadia@united-church.ca](mailto:pkukadia@united-church.ca)

**Present**: Kerry Stover (OM, Chair), Paul Browning (OM), Jim Drummond (L), Carol Ferguson (OM), Louise Hall (L), Melodee Lovering (DLM), Norm MacPherson (L), Mary Anne Silverthorn (L), Tracy Wygiera (L), Rev. Micol Cottrell, Pastoral Relations Minister

**Regrets:**

**Absent:**

**Welcome**

**Land acknowledgement, and Constitute the Meeting**: Chair, Kerry Stover

We acknowledge that we are on the traditional territory of many indigenous nations**.** We acknowledge the harms and mistakes of the past and will continue to move forward as followers of Christ to be people of Love, of Truth, and of Reconciliation. And now in the name of Jesus Christ, the head of the church we begin this meeting of the ARW Human Resources Commission.

**Opening Worship/Devotional:** Melodee Lovering  
 **Opening Motions:** **Approval of the draft Agenda:** March 12, 2024  
  
Motion: That the Antler River Watershed Regional Council Human Resources Commission approve the agenda of March 12th, 2024 as circulated.  
  
**AGREED by CONSENSUS**

**Approval of Previous Minutes:** February 13, 2024

Motion: That the Antler River Watershed Regional Council Human Resources Commission approve the minutes from the February 13th, 2024 meeting of the commission as circulated.  
  
**AGREED by CONSENSUS**

**E mail Motions to be noted for the minutes:**That the Human Resources Commission of Antler River Watershed Regional Council concur with the request of Camlachie Pastoral Charge to appoint Jonathon Forbes, Ordained Supply, FT from 2024-05-01 to 2026-04-30 according to the terms accepted in ChurchHub on 2024-03-03.

**AGREED by CONSENSUS**

**Unfinished Business:**

**From May 9, 2023:**

**7. Pulpit Supply (non-UCC) Policy:** Micol Cottrell added to Dropbox for future reference (in October 2023 folder).

(Note: We will discuss at the March 12, 2024 meeting)

**From Sept. 12, 2023**

**Renaming Humans Resources Commission to Pastoral Relations** suggested several months ago. This is in discussion with WOW and HF and will be discussed at the tri-Regional executive meeting on Jan. 13th.

**Business**

1. **Information to be noted** (Covenanting Services, Medical Absences, Life events of ministry personnel)

**Covenanting Services:**

Susan Cameron – Dundas Street, Woodstock – April 14, 2024 3:30pm

**Death(s):**

**Retirements:** Refer to Consent Docket

1. **Consent Docket** – Micol

**Approval of Consent Docket  
  
Consent Docket for ARW HR Commission**

Date:  March 12, 2024

Approved – Louise Hall moved, Mary Anne Silverthorn seconded

**Request for Change of Pastoral Relations:**

That the Human Resources Commission of Antler River Watershed Regional Council approve the request by London: Wesley-Knox Pastoral Charge for a change of pastoral relationship to end the appointment with Daniel Leaver, Candidate, effective 2024-06-30.

**Approval of appointments:**

That the Human Resources Commission of Antler River Watershed Regional Council concur with the request of Comber Pastoral Charge to appoint Kim Gilliland, OM-R, from 2024-05-01 to 2027-05-30 according to the terms agreed to in ChurchHub on 2024-03-03.

**AGREED by CONSENSUS**

1. **Motions outside of Consent Docket**
2. **Reports**

**Pastoral Relations Minister**: Micol Cottrell  
Minister, Pastoral Relations Report

March 12, 2024

* The increased number of M&P training sessions is being well received with M&P committees signing up for them.

* During my continuing education time I spent time working on planning for online M&P gatherings to be held approx. 4 times a year which will include an education time and a time for check-in.   A date for the first one will be set soon.

* During my continuing education time I also spent a chunk of time reviewing policies of other regional councils and organizing M&P information for the website.  The goal is to provide M&P committees with the information they need in one place.   Updates to the toolkit on the website will be coming up within the month.

* The three regional councils have a large number of Designated Lay Ministers who have now been granted their testamur, many of them are in appointments and I have sent the details of what needs to happen concerning a provisional call including a timeframe.   A provisional call or needs to be in place by April 8th in order for people to be prepared for the celebration of ministry service.

* Kevin Steeper, Congregational Support Minister, has reported that the clergy lunches went well.  There were around 20 people at ARW, 41 at WOW, and 55 at Horseshoe Falls.     People expressed appreciation for the opportunity to gather together, connect with colleagues and spend some time learning together.   Kevin is planning on holding lunches this fall as well with the goal of two lunches a year in each regional council.   He has noted that financial support from the Human Resources Commission would be helpful in keeping these events free.  We will look at this with our budget.

**Liaison co-ordinator –** Jim Drummond

**Licensed Lay Worship Leader Resource Team**: Mary Anne Silverthorn

**Executive Committee Representative:** Louise Hall

**New Business:**

* Review the Terms of Commission members.

**Next Meeting:** Tuesday, April 09, 2024 at **9:00 a.m.** by Zoom.

Note: We will need to focus on provisional calls of those being commissioned and ordained for the Tri-Regional Meeting in May 2024.

**Worship/Closing Prayers for next meeting:** Norm MacPherson  
(Rotating List: Paul Browning, Jim Drummond, Carol Ferguson, Louise Hall, Melodee Lovering, Norm MacPherson, Mary Anne Silverthorn, Kerry Stover, Tracy Wygiera)

**Closing Prayer**: offered by Melodee Lovering

**Adjournment:**

Motion: that the Human Resources Commission of Antler River Watershed Regional Council having concluded its business, be adjourned at\_\_11:00\_\_\_a.m.

**MOTION AGREED**